

WYOMISSING AREA SCHOOL DISTRICT

WYOMISSING, PENNSYLVANIA

Board of School Directors

Committee of the Whole Meeting

November 8, 2010

By opening the Committee of the Whole meeting to the public the School Board is providing an opportunity for interested citizens to become acquainted with issues under discussion by the directors. The School Board will provide the opportunity for audience comment at the conclusion of the meeting. The Board of School Directors will continue to offer two opportunities for comment on the regular monthly public meeting agenda.

AGENDA

- I. Call to Order – Mrs. Michelle M. Davis, Board President, Presiding**
- II. Pledge of Allegiance – Mrs. Davis**
- III. Announcement of Recording by the Public – Mrs. Davis**
- IV. Roll Call – Mrs. Mason**
- V. Welcome to Visitors & Announcement of Meetings – Mrs. Davis**
 - Economic Development Committee Meeting – November 10, 2010, 7:00 p.m. Library Pro Room.
 - Curriculum Committee Meeting – November 11, 2010, 4:30 p.m., JSHS Room 418.
 - School Board Meeting – Monday, November 22, 2010, 7:00 p.m.
 - School Board Reorganization – Monday, December 6, 2010, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School.
- VI. Committee Reports**
 - A. Finance – Mrs. Helm
 - B. Facilities – Mr. Larkin
 - C. Curriculum – Mrs. Sakmann
 - D. Technology – Mr. Fitzgerald
 - E. Personnel – Mr. Painter
 - F. Policy – Mr. Portner
 - G. Ad Hoc Committee Reports
 - Economic Development Committee – Mrs. Bamberger
 - Community Relations Committee – Mrs. Seltzer
 - Uniform Committee – Mrs. Helm/Mrs. Sakmann
 - H. Berks County Intermediate Unit Board Report – Mrs. Seltzer
 - I. Berks Career & Technology Center Board Report – Mr. Painter
 - J. Berks EIT Report – Mr. Larkin
 - K. Wyomissing Area Education Foundation – Mrs. Bamberger
 - L. Legislative Report – Mr. Fitzgerald

VII. Public Comment on Agenda Voting Items

VIII. Superintendent's Report

A. Finance and Facilities - Mrs. Helm/Mr. Larkin - Mrs. Mason

MOTION

It is recommended that the Board of School Directors approve Finance and Facilities items 1. through 3. as noted.

1. Award bids for the West Reading Elementary Center Project in the amount of \$9,045,419. (see attachment)
2. Approve submission of PlanCon Part F Attachment C, Post Bid Opening Certification, to PDE for the West Reading Elementary Center. (see attachment)
3. Approve resolution authorizing Kozloff Stoudt to file an Assessment Appeal on behalf of the Wyomissing Area School District as per Resolution No. 11-8-10-1. (see attachment).

The following Finance and Facilities items are for discussion:

4. Approve Budget Transfers in the amount of \$_____.
5. Approve BCIU Joint Purchase bids for copy paper.
Background information: We will be receiving the bid award information on November 16, 2010.
6. Approve Taxing Authority 2011 Tax Collector Acceleration Decision Resolution.
Background information: Act 32 § 515(b) states that the governing body of each taxing authority that imposed earned income tax prior to January 1, 2011 must designate whether earned income tax will be collected for the taxing authority in 2011 by the tax collector that collects earned income tax for the taxing authority in 2010 or by the tax collector appointed by and under a master contract with the Tax Collection Committee (TCC). The purpose of this resolution is to make that designation.
7. Approve Taxing Authority Notice to DCED Concerning 2011 Tax Collector Resolution.
Background information: Act 32 § 515(b) states that the governing body of each taxing authority that imposed earned income tax prior to January 1, 2011 must designate the tax collector that will collect 2011 earned income tax for the taxing authority.
8. Approve Resolution Requesting TCC to Contract for Collection of Tax Other Than EIT.
Background information: Act 32 § 507 requires the Berks County Tax Collection Committee ("TCC") to appoint and implement a master contract with a Tax

Collector to collect earned income tax on a county-wide basis within the Berks Tax Collection District ("TCD"). Act 32 § 509(k) allows the TCC to designate the Tax Collector to collect other taxes levied under the Local Tax Enabling Act, 53 P.S. § 6924.101 et seq., or other statutory law. The TCC is willing to contract for collection of local services tax and business privilege tax levied by taxing authorities within the TCD that request the TCC to do so, and that execute an agreement in form approved by the TCC. The purpose of this Resolution is for the Wyomissing Area School District ("Taxing Authority") to request that the TCC contract for the collection of local services tax.

9. Approve promise to pay to the Borough of West Reading in the amount of \$132,579.90.
Background information: This promise to pay substitutes for the usual requirement of posting a bank letter of credit.
10. Approve Settlement Agreement with parents of elementary student ID #204277 in the amount of \$20,000.
11. Approve 2009-10 Audit Report with \$_____ to be added to designated fund balance.

B. Curriculum and Technology – Mrs. Sakmann/Mr. Fitzgerald

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology item:

1. Approve acceptance of classrooms of the Future Grant in the amount of \$25,000.
Background information: The grant funds will be used to contract with Berks County Intermediate Unit to provide a part-time technology coach for the 2010-11 school year.

The following Curriculum and Technology item is for discussion:

2. Approve homebound education for secondary student ID#200920 effective November __ - __, 2010.

C. Personnel and Policy - Mr. Painter/Mr. Portner - Ms. Garman

MOTION

It is recommended that the Board of School Directors approve Personnel and Policy items 1 and 2.

1. POSITIONS
 - a. Professional Staff
 - 1) Approve reinstatement of Secondary English Teacher position at the JSHS.

Background Information: This position replaces Christine Orzechowski and is budgeted. This person will be hired for the 2011-12 school year.

- 2) Full-time Temporary nurse position for West Reading Elementary Center, 7.5 hours per student day, at the professional contracted hourly rate, effective January 3, 2011, through the end of the 2010-11 school year.

Background information: This temporary position is needed to provide nursing services to the students of West Reading Elementary Center relocated to St. James Church during the construction. Mrs. Schaeffer will be relocated to Sts. Constantine and Helen Greek Orthodox Church during the construction.

2. SUBSTITUTE SUPPORT STAFF PAYMENTS LIST

- a. Definition of Extended Assignment changed to delete reference to extended assignment for same person and delete retroactivity on extended rate. Extended assignment rate will take effect on the 11th day worked in the extended assignment.

Background Information: This list was approved at the September 13, 2010 Board meeting.

3. ADDITIONAL HOURS

- a. Support Staff

- 1) **Jane Lim**, full-time Computer Lab Aide at WHEC, a total of 14 hours at her approved hourly rate on November 22-23, 2010, to provide on-site computer support services to the parents of students at WHEC.

The following Personnel items are for discussion:

4. LEAVES

- a. Professional Staff

- 1) **Andrea Boerger**, Elementary Teacher at WHEC, extension to child rearing leave from the end of the first semester of the 2010-11 school year to the start of the 2011-12 school year.
- 2) **Gwen Gibson**, Elementary Teacher at WHEC, FMLA/Child Rearing leave change effective start date from on or about November 11, 2010, through the end of the 2010-11 school year to November 1, 2010, through the end of the 2010-11 school year.

- b. Support Staff

- 1) **Donna Bottiglieri**, full-time Special Education Instructional Aide at WHEC, unpaid leave February 14-18, 2011.
- 2) **Mary Lieberman**, full-time Special Education Instructional Aide at WREC, unpaid leave December 20-22, 2010.
- 3) **Patricia Skorpinski**, full-time special Education Instructional Aide at WREC, unpaid leave March 7-10, 2011.

5. APPOINTMENTS/TRANSFERS

a. Professional Staff

- 1) **Brittany Robinson**, extension to Long-term Substitute position at WHEC from the end of the first semester of the 2011-11 school year to the end of the 2010-11 school year.

Background information: Ms. Robinson is replacing Mrs. Boerger while she is on leave.

b. Effective Date

- 1) **Amanda Myers**, Long-term Substitute Elementary Teacher at WHEC, change effective date from on or about November 9, 2010, to November 1, 2010.

Background information: Ms. Myers is replacing Mrs. Gibson while she is on leave.

c. Support Staff

- 1) **Keith Heltzinger**, full-time Custodian (2nd shift) at WHEC, 8 hrs./day, \$11.62/hr., effective November 23, 2010, pending receipt of necessary documentation.

Background Information: Mr. Heltzinger is replacing Dennis Keglovics.

- 2) **William Harcar**, transfer from full-time Custodian (2nd shift) at the JSJS to full-time Custodian (2nd shift) at WREC, with no change in hourly rate or number of hours worked, effective November 23, 2010.

Background Information: Mr. Harcar is filling the vacancy created by the transfer of Michael Hawkins to the JSJS.

- 3) **William C. Cary**, transfer from full-time Custodian (Floater) to full-time Custodian (2nd shift) at the JSJS, with no change in hourly rate or number of hours worked, effective November 23, 2010.

Background Information: Mr. Cary is filling the vacancy created by the transfer of William Harcar to the WREC.

- 4) _____, full-time Custodian (Floater), 8 hrs./day, \$_____/hr., effective _____, pending receipt of necessary documentation.

Background Information: _____ is filling the vacancy created by the transfer of William Cary to second shift at the JSJS.

d. Supplemental Staff

- 1) **David M. McDermott**, substitute weight-room supervisor, \$9.69/hr., effective November __, 2010.
- 2) **Charles R. Hiestand, III**, Information Technology Intern, \$10.00/hr., not to exceed 160 hours, effective December 13, 2010.

Background information: These hours are included in the IT budget.

Winter Athletics:

- 3) **Kevin Quinter**, Jr. High Assistant Wrestling Coach, ____ points, \$_____, effective the 2010-11 school year.
- 4) _____, Assistant Cheerleading Coach (Winter), ____ points, \$_____, effective the 2010-11 school year.
- 5) _____, Jr. High Head Cheerleading Coach, ____ points, \$_____, effective the 2010-11 school year.

6. VOLUNTEER COACHES

a. Winter Sports

7. ADDITIONAL HOURS

a. Professional Staff

- 1) _____, _____ Teacher at the JSHS, to provide homebound instruction for one secondary student ID #200920, effective November __ - __, 2010, for a shared maximum of ten days, one hour per day, at the approved professional contracted rate.
- 2) _____, _____ Teacher at the JSHS, to provide homebound instruction for one secondary student ID #200920, effective November __ - __, 2010, for a shared maximum of ten days, one hour per day, at the approved professional contracted rate.

8. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST (attached to agenda)

9. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST (attached to agenda)

10. POLICIES

a. First reading of the following policies:

006 – Meetings

104 – Nondiscrimination in Employment/Contract Practices

314 – Physical Examination

348 – Harassment

705 – Safety

903 – Public Participation in Board Meetings

IX. **Old Business**

X. **New Business**

XI. **Public Comment**

XII. **Hearing from the WAEA**

XIII. **Adjournment**